

**POLAND BOARD OF SELECTMEN
MINUTES OF MEETING
October 15, 2013**

ORIGINAL

CALL TO ORDER/PLEDGE OF ALLEGIANCE - Chairman Stephen Robinson called the meeting to order at 7:00 PM with Selectmen Walter Gallagher, Janice Kimball and James Walker, Jr. present. Selectman Tetenman was absent with notification.

PUBLIC HEARING – FOAA POLICY AMENDMENTS – Selectman Gallagher moved to open the public hearing at 7:01 PM. Selectman Kimball seconded the motion. Discussion: None
Vote: 4-yes 0-no

Selectman Kimball moved to close the public hearing at 7:04 PM. Selectman Gallagher seconded the motion. Discussion: None
Vote: 4-yes 0-no

Selectman Kimball moved to adopt the FOAA Policy Amendments as presented. Selectman Walker seconded the motion. Discussion: None
Vote: 4-yes 0-no

APPOINTMENTS & RESIGNATIONS – Selectman Kimball moved to appoint Mark Bosse as the Acting Town Manager. Selectman Walker seconded the motion. Discussion: Citizen Wendy Sanborn questioned when the decision by the Board to make Mark Bosse Acting Town Manager was agreed upon. Chairman Robinson stated that the decision was made on October 1st by consensus of the Board in an Executive Session that followed the Board of Selectmen meeting. Citizen Sanborn questioned what compensation the Town would be paying the Acting Town Manager and if that compensation had already occurred. Chairman Robinson stated that compensation had not been discussed yet and had not occurred yet.
Vote: 4-yes 0-no

Selectman Kimball moved to accept the resignation of Laurel Nadeau from the CEDC committee. Selectman Gallagher seconded the motion. Discussion: None
Vote: 4-yes 0-no

Selectman Gallagher moved to appoint Nikki Pratt as the Town of Poland Public Access Officer. Selectman Walker seconded the motion. Discussion: None
Vote: 4-yes 0-no

MINUTES OF PREVIOUS MEETINGS – Selectman Kimball moved to approve the minutes of October 1, 2013. Selectman Walker seconded the motion. Discussion: Second executive session needs vote of 5-0 noted in the minutes.
Vote: 4-yes 0-no

RECOGNITION OF VISITORS (A list of visitors who attended the meeting is attached to these minutes.) Citizen Larry Hilt, sole survivor of Bakerstown Heights, voiced his appreciation to the Board for making the decision to care for the Hilt Hollow Road.

Citizen Bud Jordan questioned the Board on how they can make the decision to take care of the Hilt Hollow Road when it has not been accepted as a Town Road. Chairman Robinson stated that the Board classified it as a life safety issue. Citizen Jordan questioned if the Board had sought legal advice on the Hilt Hollow Road. Chairman Robinson stated they had sought advice from Road

Commissioner Tom Learned and Fire Rescue Chief Mark Bosse. Selectman Gallagher clarified for the townspeople that he was not aware of the Board voting on this matter or a discussion prior to this meeting regarding the road.

Citizen Sanborn asked what the status of Town Manager Rosemary Roy was. Chairman Robinson stated that Town Manager Rosemary Roy is on administrative leave which could last until February 2, 2014.

Citizen Jordan questioned the Board as to why they put Town Manager Rosemary Roy on leave. Chairman Robinson stated that it was a unanimous decision by the Board to not renew her contract and they felt that she deserved the decency of the Board to tell her that now rather than wait. Other members of the Board stated it was personnel reasons that were discussed in executive session that couldn't be discussed in open session.

Citizen Sandra Knowles questioned how much money was left in the Fire Rescue expansion budget. Fire Rescue Chief Mark Bosse stated he believed that amount to be around \$100,000. Citizen Knowles questioned why the expansion committee felt the need to approve an expenditure of \$46,000 for a tile floor under the trucks and an elevator for \$70,000. Fire Rescue Chief Mark Bosse stated that the expansion committee has been prudent in their spending. This is why the expansion is projected to be completed under budget.

Citizen Arthur Berry stated that he applauds the Board for their decision on the budget and tax rate they set.

REPORTS AND COMMUNICATIONS

Acting Town Manager's Report – Written report was submitted to the Board for review.

Financial Reports – Selectman Gallagher moved to approve the Financial Reports as presented. Selectman Kimball seconded the motion. Discussion: None

Vote: 4-yes 0-no

Department Reports

Communications - The following materials were included in the meeting packets:

CEDC Meeting Minutes

Community Dynamics Corp – Activity Log

Western Maine Timberlands – Timberland Assessment

Green Campus Partners – Financing

Maine DOT – Workshop

Department of Labor – Inspection Results

OLD BUSINESS

Crack Sealing Bid – Selectman Gallagher moved to reconsider the bid award for crack sealing to Zebra Striping for \$11,636 that included Bailey Hill Road, Everett Road and Torrey Road. Selectman Kimball seconded the motion. Discussion: None

Vote: 4-yes 0-no

Selectman Gallagher moved to award the crack sealing bid in the amount of \$11,314 to Zebra Striping for Everett Road and Torrey Road to be completed. Selectman Walker seconded the motion. Discussion: None

Vote: 4-yes 0-no

NEW BUSINESS

RFP – Public Works Director's Truck – Consensus of the Board was to add 2012 to be included in any bids and to send out the RFP as presented.

Town Forester – Fred Huntress would like to arrange with New England Forestry to have boundary line maintenance done on a few of the town owned properties. Mr. Huntress also felt that timber could be marked anytime and a winter sale done. The consensus of the Board was to have Fred Huntress bring them an agreement from NEF for the work that needs to be done.

General Assistance Ordinance – Set Public Hearing – Selectman Kimball moved to hold a public hearing on November 5th at 7 PM. Selectman Gallagher seconded the motion. Discussion: None
Vote: 4-yes 0-no

PAYABLES – Motion by Selectman Gallagher to approve the invoice from Community Dynamics Corp payable in the amount of \$11,053.50. Selectman Walker seconded the motion. Discussion: None
Vote: 4-yes 0-no

Motion by Selectman Kimball to approve the bills payable in the amount of \$1,158,698.40. Selectman Walker seconded the motion. Discussion: None
Vote: 4 -yes 0-no

Motion by Selectman Kimball to approve the bills payable in the amount of \$8,617.20. Selectman Gallagher seconded the motion. Discussion: None
Vote: 4-yes 0-no

ANY OTHER BUSINESS

TIF Workshop – Scheduled for Monday, October 28th at 6:30 PM.

EXECUTIVE SESSION – Selectman Kimball moved that the Board of Selectmen enter into executive session with Acting Town Manager Mark Bosse pursuant to Title 1 MRSA Chapter 13 Public Records and Proceedings, subsection 405 Executive Sessions, subsection 6(A) to discuss a personnel matter at 9:25 PM. Selectman Gallagher seconded the motion. Discussion: None
Vote: 4-yes 0-no

The Board returned to open session at 10:05 PM.

Selectman Kimball moved that the Board of Selectmen enter into executive session pursuant to Title 1 MRSA Chapter 13 Public Records and Proceedings, subsection 405 Executive Sessions, subsection 6(A) to discuss a personnel matter at 10:06 PM. Selectman Walker seconded the motion. Discussion: None
Vote: 4-yes 0-no

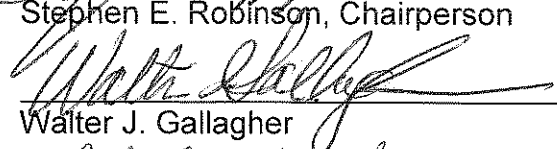
The Board returned to open session at 10:30 PM.

ADJOURN – Selectman Gallagher moved to adjourn. Selectman Kimball seconded the motion. Discussion: None
Vote: 5-yes 0-no

Recorded by: Nikki M. Pratt

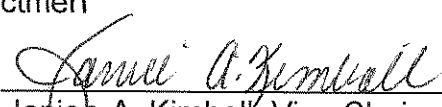
Board of Selectmen

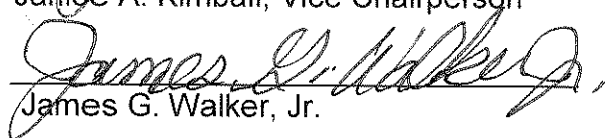

Stephen E. Robinson, Chairperson


Walter J. Gallagher


Stanley L. Tetenman

~~ABSENT~~
ST


Janice A. Kimball, Vice Chairperson


James G. Walker, Jr.

MEETING SIGN-IN SHEET

Meeting Date: 10/15/13



Board of Selectmen



Planning Board



Other _____

NAME

COMPANY OR PURPOSE

Reginald Jordan

ARTHUR BERRY

J. G. Allen

William J. Allen

Sandra A. Moulton